

REQUIRED LICENSING MATERIAL FOR PRIVATE SECURITY/INVESTIGATORS IN KANSAS CITY, MISSOURI

Each new applicant will be required to provide the following documents at the time of application as stipulated in Title 17 of the Code of State Regulations;

Form 5409 P.D. required with every transaction

Photo Identification Card (valid driver's license or state ID)

Original Social Security Card or print out from the social security office (must have your social security number on printout)

Birth Certificate or United States passport (Proof of citizenship-must have state issued copy on birth certificate)

Valid Permanent Registration Card

Naturalization Papers

Military DD214 (**must state type of discharge**)

Most recent name change documentation from a court of competent jurisdiction (Adoption/Marriage/Divorce Decree/Change Name .. must have certified copy)

Verification of Firearms Training Form 5715 P.D.

Post Location (name & address of location you are working)

Each applicant shall submit to photographing, fingerprinting and successfully pass a written examination. Only cash, credit cards, money orders, cashier's checks or checks drawn on accounts of licensed companies are accepted in payment of fees. All fees are nonrefundable. Hours are Monday-Friday 7:30 a.m. to 4:00 p.m., new applicants are accepted until 3:00 p.m. We are located at 635 Woodland Avenue, Suite 2104 Kansas City, Missouri 64106, 816-889-6600.

The Private Officers Licensing Unit